

TUESDAY, OCTOBER 18, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, October 18, 2022, with the following members present: Mr. Jay H. Wippel and Mr. Gary K. Scherer. April Dengler, County Administrator, and Marc Rogols, Deputy County Administrator was also in attendance. Mr. Harold R. Henson was absent from today's meeting.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from October 11, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 19, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$346,006.52 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 19, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$204.14 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for APPROPRIATIONS:

\$6,000.00 – 502.2008.5401 Contract Services Web Check- Sheriff

\$500.00 – 101.1105.5703 – Contingencies – Commissioners

\$200.00 – 101.1105.5703 – Contingencies – Commissioners

\$115,000.00 – 101.1105.5703 – Contingencies - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$115,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1112.5401 – Countywide Contract Services – Commissioners

**\$200.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.6101.5901 – Airport Other – Commissioners

**\$500.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1101.5501 – Commissioners Office Equipment – Commissioners

**\$1,000.00 – 101.1220.5102 – Employee Salary – Clerk of Courts
TO**

101.1220.5901 – Other Expenses – Clerk of Courts

**\$4,000.00 – 101.1140.5428 – Contract Workers – Board of Elections
TO**

101.1140.5309 – Postage – Board of Elections

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Blanket Purchase Order Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for BLANKET PURCHASE ORDER:

\$200.00 - 101.6101.5901 – Airport Other – Commissioners

\$1,000.00 - 101.1220.5901 – Other Expenses – Clerk of Courts

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Waiver Approved:**

Tim McGinnis, Planning and Development Director, requested a waiver to pay Columbus Asphalt Paving in a timely manner related to CDBG 2020 Project Expense. After discussing the request, Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to waive the waiting period to issue payment to Columbus Asphalt Paving in the amount of \$243,814.44 as follows:

\$243,814.44 251.6229.5520 – Project Expense CDBG 2020

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Gary Cameron:**

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week EsiNet Meeting, Healthcare Community Coalition meeting and Fire Chief Meeting - canceled
- Next Week meeting with Frontier Communications and Pickaway Fellows Leadership meeting
- General Information
 - Frontier proposal switching to fiber received – waiting for Sheriff to approve
 - Working with PCSO on fire run cards – continuing.
 - Working with law enforcement to create a standardized radio system
 - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
 - Developing a law enforcement mutual aid pact for consideration county-wide. Waiting for response from Sheriff and City Safety Director.
 - Developing a model for School Safety Plans
 - Review of the County Emergency Operations Plan complete. To be sent out for concurrences.
 - Continued effort to train first responders in ICS and NIMS. October class complete. Advanced training scheduled for December.
 - EMA inventory audit – slow progress. Reorganization of EOC garage underway.
 - Submitted Homeland Security grant application to purchase PPE for law enforcement.
- Issues requiring Commissioners Support/Notification: None

**In the Matter of
Report Provided by Ron Custer:**

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Mr. Custer reported that the interior doors are being installed by maintenance.
- Number has increased of individuals trying to surrender their dogs due to economic hardships.
- There are a lot of volunteers signed up to help at the shelter. Pickaway Ross Career and Technology Center students are eager to help with vet care.

Laura Lanese, House of Representatives contact Commissioner Scherer to advise that she had received letters from the Pickaway County Advocacy Group for the Pickaway County Shelter. The letters were regarding the shelters sterilization policy and adoption of pregnant dogs. Commissioner Scherer explained to Ms. Lanese the county's policy and concerns with care at a foster home. Ms. Knece is going to research pregnant dogs in shelters and will follow-up with Commissioner Scherer.

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In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Mr. Adkins scheduled to migrate Board of Elections to new domain and Sinew SIEM deployment November 29th.
- Mr. Adkins performed an audit of Exchange 365 users and verified all had 2-factor authentication enabled.
- Continuing the work on the Cybersecurity Plan and IR for BOE preparing for a tabletop exercise.
- Mr. Adkins still has heard nothing from Von concerning the fairgrounds laptops.
- Users have been encouraged to take their KnowBe4 training.
- Ducain Access Control and intercom system at SO went down Tuesday evening.
- Untangle went down on Wednesday.
- SSID Pickaway County
- Group Policy Change – Lock Screen
- Juvenile Court Probate Docket Website progressing, need to verify security measures and establish a URL preferably a .gov.
- Mr. Adkins is working on Cyber Security Grant to cover added expenses for supporting the new Network architecture.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- **Planning Commission: November 8th Agenda**
- **Outstanding Plats:**
 - Sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762. Yet to receive a formal submittal.
 - Pumpkin Run II, Section II – Pickaway Township, Zane Trail Road, adding three 2 acre lots. Requires township variance on remaining road frontage (238 feet available, need 300 feet) and the soils need reevaluated per the Health Department's requirements.
 - Gabriel Estate Section II – Final Plat, only leaves approximately 60 feet of road frontage for the remaining acreage. Will require Pickaway Township variance.
- **Lot Splits:** Approved 2 lot splits in the last week, 7 open applications currently.
- **CDBG:** Critical Infrastructure grant for Williamsport is ready to be bid out. Bid opening scheduled for November 8, at 11:00 a.m.

In the Matter of
Report Provided by April Dengler:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler will be attending the pre-bid meeting for the Brownfield property Thursday, October 27th at 10:00 a.m. The bid opening is set for Tuesday, November 8th at 11:30 a.m. at the Commissioners' Office.
- Ms. Dengler discussed the Lancaster Pike Improvement plans and cost estimate.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending October 15, 2022.

A total of \$240 was reported being collected as follows: \$75 in dog licenses; \$60 in dog license late penalty; \$25 redemptions; \$25 transfer out- rescue and \$55 in private donations.

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Four (4) stray dogs were processed in; zero (0) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President {absent}

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk